

MINUTES
TAYLORSVILLE-BENNION IMPROVEMENT DISTRICT
Board Meeting
February 21, 2025
Taylorsville-Bennion Board Room

Board Members Present

Don Russell	Board Chair
Matthew Swensen	Trustee
Kelton Kleinman	Trustee

Staff Members Present

Mark Chalk	General Manager/Clerk
Bruce Hicken	Director of Finance & Information/Treasurer
Tammy North	Director of Engineering & Development
Shawn Robinson	Director of Operations & Maintenance
Dan McDougal	Director of Risk & Asset Management
Dora Dominguez	Executive Assistant/Office Supervisor

Also Present

Rachel Anderson	Fabian VanCott
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The Board Chair opened the Board meeting at 2:01 p.m. and welcomed everyone. Tammy North offered the prayer.

Public Comments

There was no public present.

Approval of Common Consent Items

The Board Chair discussed the approval of common consent items including Minutes for the January 15, 2024 Board meeting, upcoming events, expense report, accounts payable, and electronic fund transfers report. The Board meeting was confirmed for March 25 at 2:00 p.m. The Board meeting for June was rescheduled for June 16 at 2:00 p.m.

The accounts payable report included in the board book contains construction, operation, and maintenance vouchers #23523-23682 for a total of 160 vouchers, with a dollar amount of \$2,177,051.18. The accounts payable report also includes electronic fund transfers with a dollar amount of \$514,553.47. The Board Chair asked for details on the purchase of graffiti remover. Mr. Robinson explained that the Pioneer Well was recently vandalized and that graffiti remover helps remove paint more easily.

The following motion was made by Trustee Swensen, seconded by Trustee Kleinman:

RESOLVED: To approve the common consent items. The motion passed unanimously with the following votes:

Trustee Russell	Yes
Trustee Swensen	Yes

Trustee Kleinman Yes

Administrative Matters

Discussion on the November Board meeting date and the required Canvass meeting

The General Manager explained that 2025 is an election year. A Canvass meeting is required to be held within two weeks after the election day. After discussion, it was decided to have the Board meeting and the Canvas meeting on November 18 at 2:00 p.m.

Consider preapproval to attend a substitute conference

The General Manager indicated that a request to attend the Water Expo Conference in Fort Lauderdale, FL had been made. He explained that this conference is not on the approved list of conferences that Board members can attend. The General Manager suggested temporarily approving the Water Expo Conference to be attended and then deciding if it should be permanently added to the policy. The following motion was made by Trustee Kleinman, seconded by Trustee Swensen:

RESOLVED: To temporarily approve attendance at the Water Expo Conference for the Board Members.

Trustee Russell Yes
Trustee Swensen Yes
Trustee Kleinman Yes

Discussions and Reports

General Manager – Review bills of interest, customer feedback

The General Manager did a Legislative update on many of the bills that could impact the District including HB81 Fluoride Amendments, HB180 Employee Compensation Amendments, HB250 Public Employee Gender-specific Language Requirements, HB285 Water Infrastructure Modifications, HB351 Election Day Amendments, HB475 Public Funds Reporting Amendments, SB20 URS Amendments, SB50 Limited Purpose Local Government Entities Board of Trustees Compensation Amendments, SB80 Drinking Water Amendments.

The General Manager remarked that the District often receives customer compliments. Customers appreciate staff working out in the field and answering their questions. Most of the time, staff can dissipate customer concerns when they call. The General Manager indicated that the Board will be notified when customer concerns escalate, which happens seldom.

Director of Engineering & Development – Projects and development updates

The Engineer reported on the following projects:

- Tank Park – Water and Sewer are completed.
- Summit Vista -- Contractor is starting the sewer today. They also, pothole TBID's water line, and the pipe is in great condition.
- PMI Manhole Projects – The project is out to bid.
- Tank Cleaning – Divers will start cleaning on 02/24/2025.
- Cypress Cove – Project underway.

Director of Finance & Information – January financials, EUM

Mr. Hicken remarked that interest rates were between 4.1-4.7% for the month. Operating revenue is 6% over budget. He reported that water sales were \$48,000 over budget. Sewer sales and impact fees are where they should be year-to-date. Operating expenses are within \$130,000 under budget.

Mr. Hicken explained that the Lift Station Operation in the EUM moved to yellow because the Barrington Lift Station pump was plugged with flushable wipes. Barrington Park Management and each resident received a letter with instructions on what not to flush.

The 2024 Financial Audit will begin on February 28, 2025. Mr. Hicken remarked that the audit might be presented to the Board in the April meeting.

Operations & Maintenance - January water reports

Mr. Robinson reported that there was no precipitation in January. Water pumped and purchased was 497-acre feet.

Trustee Kleinman asked how much the budget would be affected if the drought happened again this year. Mr. Hicken explained that drought usage was already considered during the last rate study three years ago, and District sales have not dropped that low. If a drought happened again, sales might go as low as it was expected previously.

Risk & Asset Management - January customer water usage reports

Mr. McDougal remarked that residential usage is as expected for the winter months. The conservation message is still being passed out.

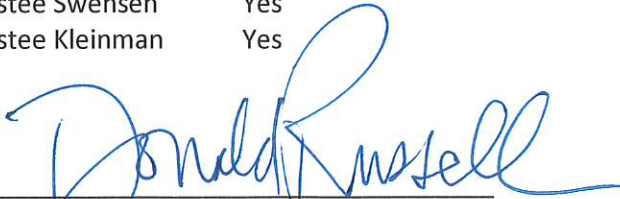
Trustees – Updates, discussion, reports

The Board Chair asked for highlights from the Utility Management Conference. Mr. Hicken indicated that some states are struggling with the labor market. There is a struggle to hire and maintain good talent. This is not an issue in Utah but something to be aware of. The General Manager indicated that in the past AWWA approached the Salt Lake Community College about setting up a training/mentorship program, but SLCC requires at least 25-30 guaranteed positions per year to set up the program.

Adjourn – The following motion was made by Trustee Swensen, seconded by Trustee Russell:

RESOLVED: To adjourn the Board meeting at 3:14 p.m. The motion passed unanimously with the following votes:

Trustee Russell	Yes
Trustee Swensen	Yes
Trustee Kleinman	Yes



Donald Russell, Chair of the Board of Trustees